

Pat Harper Hypnotherapy Contract

Pat Harper Hypnotherapy



Time for positive change

Practitioner's details

Name: Pat Harper, of Pat Harper Hypnotherapy
National Hypnotherapy Registered Member HYP15-02702
Address: Bramham Therapy Practice, 47C Kingsbury Street, Marlborough SN8 1JE
Telephone Number: 01635 226880, 07533 982887
Email Address: pat@patharperhypnotherapy.co.uk
Website: www.patharperhypnotherapy.co.uk

Please make sure that you take time to read this contract carefully before signing.

Hypnotherapist Agreement

I hereby agree to provide hypnotherapy session/s to
in order to help with

- I agree to treat all Clients in an ethical manner and use my training and experience in the best way possible in order to help them to overcome their issues.
- It is recommended that the number of sessions should not exceed 4 (excluding the initial consultation) unless by mutual consent.
- Any personal data collected and processed is done so for the sole purpose of building a relevant hypnotherapy treatment plan for the Client, according to your issue and what you want to achieve.
- All information given by the Client will be treated in complete confidence. Information is kept ONLY to help with treatment, and is kept for no longer than 1 year after treatment is completed.
- I am a member of The Hypnotherapy Society and am governed by their strict ethical guidelines. I agree to provide their contact details in the event that the Client sees reason to bring about any complaint against me.
- I am fully insured for professional and civic liability.
- Success is not guaranteed, and no refunds will be given.

Client Agreement

I agree to pay the following fees on attending for a hypnotherapy session:

- **Per Session Fee:** £55.00. Becoming a non-smoker: £120. Initial 30-minute consultation is free of charge.
- Cash or BACS accepted.

I agree to listen to session recordings provided, according to the instructions given. I understand that, if I do not agree, treatment might be affected.

I agree to attend all sessions with the exception of the situations detailed below.

Cancellation

- If I am unable to attend an agreed session, I will give at least 24 hours cancellation notice. In this case there will be no charge.
- If I cancel an agreed session within 24 hours of that session, a 25% charge will be incurred unless the Hypnotherapist agrees that the reasons are unforeseen, and supporting evidence is shown.
- If I don't attend an agreed session and provide no notice, the full session fee is payable.
- In the event that I decide to cancel all future agreed sessions, I will notify the Hypnotherapist one week in advance.

Signed:

Client Date

Hypnotherapist Date

Pat Harper Hypnotherapy Contract

What personal data Pat Harper Hypnotherapy collects about you:

- your name
- email address
- phone number
- your reason for visiting Pat Harper Hypnotherapy and what you want to achieve with hypnotherapy.
- your medical history and current medication
- your favourite most relaxing place; fears and phobias; interests and hobbies; favourite colours/music/films/books
- information about each session

Why Pat Harper Hypnotherapy collects this data:

- to build the right treatment plan for you
- to keep in touch with you throughout your period of treatment
- to send recordings of each weekly session to you
- to follow up with you, as agreed

Pat Harper Hypnotherapy does not use your personal data for marketing purposes unless you have given your express and unambiguous permission..

The lawful basis for processing your personal data

The lawful basis for processing your personal data is Pat Harper Hypnotherapy's contractual obligations to you.

What Pat Harper Hypnotherapy will do with your personal data:

- your name and your email address will be kept securely on Pat Harper Hypnotherapy computer
- all other notes will be kept on paper in a locked filing cabinet in Pat Harper Hypnotherapy's office. i.e.
 - your reason for visiting Pat Harper Hypnotherapy and what you want to achieve with hypnotherapy.
 - medical history and current medication
 - favourite most relaxing place, fears and phobias, interests and hobbies, favourite colours/music/films/books
 - information about each session and what happened during it.

How long Pat Harper Hypnotherapy keeps your data:

Your personal data is kept for no longer than 1 year after the treatment has ended for any one particular issue. This is so that the relevant information is readily available if you decide to come back for treatment for another issue within 1 year.

Who your personal data will be shared with

The Contract (with your name and reason for coming to hypnotherapy) may be used when the National Hypnotherapy Society asks for evidence of current working status as a hypnotherapist, for reasons of Continuing Professional Development, and continuing membership.

No other data will ever be shared with anyone.

Your rights regarding the personal data held by Pat Harper Hypnotherapy

1. Right to be informed

You have the right to be told about the collection and use of your personal data.

2. Right of access

You have the right to access your personal data and any supplementary information I may have gathered to help in your treatment.

This allows you to be aware of, and verify, the lawfulness of any processing by Pat Harper Hypnotherapy of your personal data.

3. Right to rectification

You can have inaccurate personal data changed, or completed if it is incomplete.

You can make a request for rectification verbally or in writing, and Pat Harper Hypnotherapy will respond within one calendar month to any such request.

4. Right to erasure

You have the right to have any personal data erased which Pat Harper Hypnotherapy holds. This is also known as 'the right to be forgotten'.

You can make a request for erasure verbally or in writing, and Pat Harper Hypnotherapy will respond within one calendar month to any such request.

5. Right to restrict processing

You have the right to request the restriction or suppression of your personal data. This means that Pat Harper Hypnotherapy can store the personal data, but not use it. This is not an absolute right and only applies in certain circumstances.

You can make a request for restriction verbally or in writing, and Pat Harper Hypnotherapy will respond in one calendar month to any such request.